MV-104 (6/00) PAGE 1

New York State Department of Motor Vehicles
REPORT OF MOTOR VEHICLE ACCIDENT
BEFORE COMPLETING THIS FORM,

DMV USE

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SECTION A

You must report within 10 days any accident occurring in New York State causing death, personal injury or damage over \$1000 to the property of any one person. Failure to do so within 10 days is a misdemeanor. Your license and/or registration may be suspended until a report is filed. Check the "RUSH" box at the top of page 1 if your license is suspended for failure to report this accident on time. You must fill in all information requested on the report.

INSTRUCTIONS

PLEASE PRINT OR TYPE ALL INFORMATION - USE BLACK INK

First - fold along this line.. Then fill in the 11 boxes in the right margin (on page 1 of form) by entering the number of the item which best describes the circumstances of the accident. If a question does not apply, enter a dash (-). If an answer is unknown, enter an "x".

- * Don't fold internet form. Instead, place page 2 over page 1 with the arrows on page 2 pointing to the boxes on the right edge of page 1.
- 1. If you were involved in an accident with a pedestrian, enter the pedestrian information in the "Driver" spaces provided for Vehicle 2, and check the "PEDESTRIAN" box.

If you were involved in an accident with a vehicle other than a motor vehicle (such as a snowmobile, mini-bike, aircycle, all-terrain vehicle, trail bike, or other non-motor vehicle), enter the driver, owner and vehicle information in the space provided for VEHICLE 2.

If a vehicle is unoccupied, enter all available information. Be sure to enter the correct vehicle plate number and vehicle type in the VEHICLE block.

- 2. Enter driver information EXACTLY as it appears on each driver license. Enter owner information EXACTLY as it appears on the registration of each vehicle involved in the accident.
- 3. If more than two vehicles were involved in this accident, fill out additional accident reports. On these reports, place the information for the third vehicle in the space marked YOUR VEHICLE and mark it No. 3. Use the space marked VEHICLE 2 for the fourth vehicle, and mark it No. 4 and so on. Additional forms are available at any Motor Vehicles office or from the DMV website: http://www.nydmv.state.ny.us
- 4. Enter the street or route name, the distance and direction from the nearest intersection, and the name or route number of that intersecting street.
- 5. If the accident occurred on a State highway, you will find a small green sign called a reference marker somewhere near the crash site. In the "Reference Marker" section, write the number **EXACTLY** as it appears on the sign.
- 6. For ALL PERSONS INVOLVED in the accident, list their names and addresses and fill in Boxes 8, 10, 11, 12, 13. For any person killed or injured, describe injuries and check appropriate injury code in Box 16. If anyone was killed in, or as a result of, the accident, provide the date of death. Place a "P" in Box 8 for pedestrians, and a "B" for bicyclists.

CODES FOR SAFETY EQUIPMENT USED (Box 10):

1. None

- 6. Helmet
- 2. Lap Belt
- 7. Air Bag Deployed
- 3. Harness 4. Lap Belt Harness
- 8. Air Bag Deployed/Lap Belt
- Child Restraint Only
- 9. Air Bag Deployed/Harness A. Air Bag Deployed/Lap Belt/Harness
- - B. Air Bag Deployed/Child Restraint

POSITION IN/ON VEHICLE (Box 11):

- 2-7. Passengers Driver
- 8. Riding/Hanging on Outside

In Box 11, enter the number from this diagram which corresponds to each person's position.

INJURY CODES (Box 16):

- K Any injury that results in death.
- A Severe lacerations, broken or distorted limbs, skull fracture, crushed chest, internal injuries, unconscious when taken from the accident scene, unable to leave accident scene without assistance.
- B Lump on head, abrasions, minor lacerations.
- C Momentary unconsciousness, limping, nausea, hysteria, complaint of pain (no visible injury).

If more than four people are involved, another report is needed. In the ALL PERSONS INVOLVED section of that report, record the required information for everyone else involved in the accident.

7. Attach additional reports to page one. Each page of the report must be numbered in the upper right corner. Mark additional sheets #2, #3, etc. Date and sign on the bottom line of each attached report. THE REPORT MUST BE SIGNED BY THE DRIVER OF VEHICLE 1, UNLESS HE OR SHE IS INJURED OR DECEASED.

Send **original** to:

ACCIDENT RECORDS BUREAU PO BOX 2925 6 EMPIRE STATE PLAZA ALBANY NY 12220-0925

SECTION B

USE TO COMPLETE BOXES 1-11 ON PAGE 1.

PEDESTRIAN/BICYCLIST LOCATION

- Pedestrian/Bicyclist at Intersection
- Pedestrian/Bicyclist Not at Intersection

PEDESTRIAN/BICYCLIST ACTION

- Crossing, With Signal
- Crossing, Against Signal
- Crossing, No Signal, Marked Crosswalk
- Crossing, No Signal or Crosswalk
- Riding/Walking Along Highway With Traffic
- Riding/Walking Along Highway Against Traffic Emerging from in Front of/Behind Parked Vehicle
- Going to/From Stopped School Bus
- Getting On/Off Vehicle Other Than School Bus
- Pushing/Working On Car
- Working in Roadway

None

3.

4.

- 12. Playing in Roadway
- 13. Other Actions in Roadway Not in Roadway (Indicate)

TRAFFIC CONTROL

9. RR Crossing Flashing Light

6. Curve at Hillcrest

- 10. RR Crossing Gates
 11. Stopped School Bus-Red Traffic Signal Stop Sign
- Flashing Light Lights Flashing Construction Work Area Yield Sign
- Officer/Guard No Passing Zone 13. Maintenance Work Area 14. Utility Work Area
- RR Crossing Sign 20. Other

ROADWAY

- Straight and Level 4. Curve and Level 5. Curve and Grade
- Straight and Grade
- Straight at Hillcrest

Dry

3. Rain

- ROADWAY SURFACE
 - 4. Snow/Ice 5. Slush
- Wet Muddy 0. Other

WEATHER

- Clear 4. Snow Cloudy
 - 5. Sleet/Hail/Freezing Rain
 - 6. Fog/Smog/Smoke

Your

Vehicle

Vehicle

2

Your

Vehicle

Vehicle

2

0. Other

DIRECTION OF TRAVEL North

- 2. Northeast
- 3. East
- 4. Southeast
- 5. South
- 6. Southwest 7. West
- 8. Northwest
- PRE-ACCIDENT VEHICLE ACTION

Going Straight Ahead 10. Parked

- 2. Making Right Turn
- Making Left Turn
- Making U Turn
- Starting from Parking
- Starting in Traffic
- Slowing or Stopping

- 8. Stopped in Traffic

- 9. Entering Parked Position

- 13. Overtaking 14. Merging 15. Backing
- 16. Making Right Turn on Red

12. Changing Lanes

17. Making Left Turn on Red

11. Avoiding Object in Roadway

TYPE OF ACCIDENT **COLLISION WITH** 4. Animal

- 1. Other Motor Vehicle 2. Pedestrian
- 3. Bicyclist

- 5. Railroad Train
 - 6. In-Line Skater 10. Other Object (Not Fixed)
- COLLISION WITH FIXED OBJECT
- 11. Light Support/Utility Pole 20. Culvert/Head Wall
- 12. Guide Rail Not At End 21. Median - Not At End 13. Crash Cushion 22. Snow Embankment 14. Sign Post 23. Earth Embankment/
- 15. Tree Rock Cut/Ditch 16. Building/Wall 24. Fire hydrant
- 17. Curbing 25. Guide Rail - End
- 18. Fence 26. Median - End 19. Bridge Structure 27. Barrier

30. Other Fixed Object NO COLLISION

- 31. Overturned
- 32. Fire/Explosion
- 33. Submersion
- 34. Ran Off Roadway Only
- 40. Other