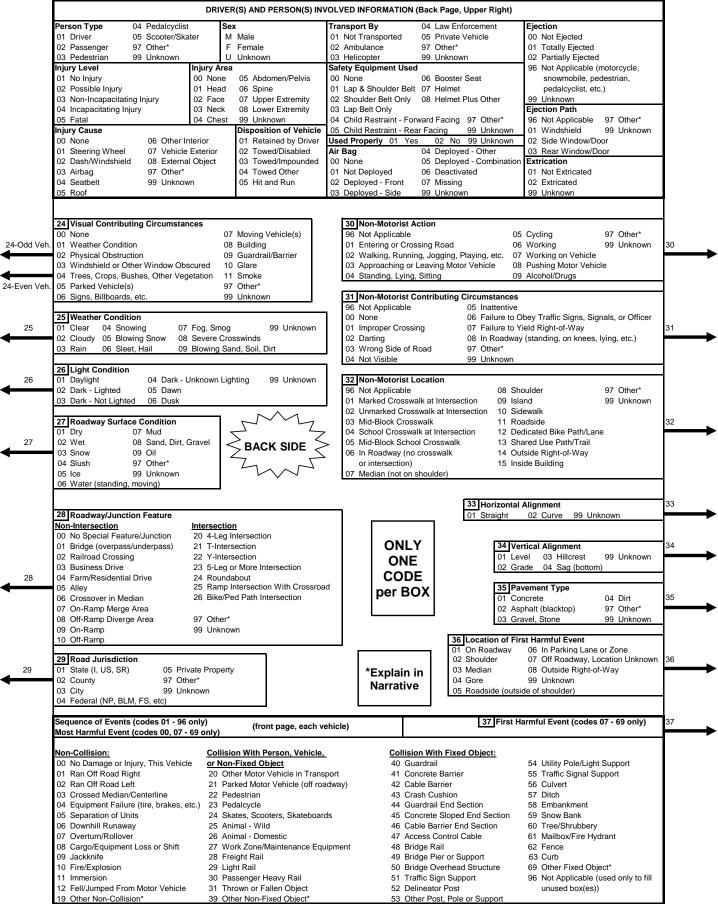


Overlay Rev 12/10



**Please fill out all information.** It is important for all of the fields to be marked on the DI9 form. This will indicate to your supervisor that you did not miss, skip, or forget information. Your efforts will save everyone time and frustration.

All Person Information must include complete addresses (including zip code) and complete phone number with area code.

NOTE: Code boxes 1-37, County, Cargo, Sequence of Events, Most Harmful Event for Vehicle, Disposition of Vehicle and Person(s) Involved boxes, must have a two-digit number.

The following Codes never change:

- 96 or (dash)- Not Applicable;
- 00 None (except for age where 0 indicates an infant less than one year old);
- 97 Other\* (\*Explain in Narrative)
- 99 or (U) Unknown

Dashes may also be used for all other "fill-in" areas if the information requested does not apply for the crash.

Age and Speed fields must always use a Dash for Not Applicable or U for Unknown because any number that is not the actual value is not appropriate.

## **Trailer Information**

There is space provided for three trailers with each motor unit. Always fill out trailer plate information and length for all trailers in the corresponding power unit section.

Damaged trailer(s) will also become a vehicle and the vehicle number must correspond with the power unit vehicle number **plus** a suffix of A, B, or C (ex. 1A). The damaged trailer's license plate number, state and expiration will need to be written in the vehicle license plate information spaces. YOU WILL NOT NEED TO FILL OUT THE TRAILER INFORMATION **AGAIN** IN THE TRAILER SECTION (ie. 1st, 2nd, or 3rd Trailer) OF THE DAMAGED TRAILER.

#### Sequence of Events

The events in Sequence of Events **related to the motor vehicle (NOT DRIVER)**, including both non-collision and collision events. The sequence of events boxes are used to describe what occurred during the crash. In order to account for the complex scenarios, you may enter up to four events per vehicle. If there are more than four events, record the four most significant events. The sequence of events codes are grouped into three categories: non-collision (i.e. ran-off road and rollover), collisions with non-fixed objects (i.e. motor vehicle vs. motor vehicle or pedestrian vs. motor vehicle), and collisions with fixed objects (i.e. light poles and trees).

"Motor Vehicle in Transport" means in motion or within the portion of a transport way ordinarily used by similar transport vehicles.

Inclusions:

- Motor vehicle in traffic on a highway
- Driverless motor vehicle in motion
- Motionless motor vehicle abandoned on a roadway
- Disabled motor vehicle on a roadway
- And others

In roadway lanes used for travel during rush hours and parking during off-peak periods, a parked motor vehicle is considered "in transport" during periods when parking is forbidden.

#### **Total Number of Lanes on Roadway**

Total number of lanes in the roadway on which this motor vehicle was traveling for:

Undivided highways: Total "thru" lanes in both directions (excluding designated turn lanes).

**Divided highways:** Total "thru" lanes for the roadway (on which the motor vehicle under consideration was traveling) A divided highway is a highway that is continuously separated by either a barrier or a raised/depressed median between the opposing directions of traffic.

### Box 22, Manner of Collision

The identification of the manner in which two motor vehicles in transport initially came together without regard to the direction of force. This data element refers only to crashes where the first harmful event involves a collision between two motor vehicles in transport. Must be at least two motor vehicles involved in the crash. This box is not applicable for single vehicle crashes, use code 96 - Not Applicable.

You must complete the CARRIER INFORMATION Section for any commercial motor vehicle, which means any self-propelled or towed motor vehicle used on a highway in interstate commerce to transport passengers or property when the vehicle:

- (1) Has a gross vehicle weight rating or gross combination weight rating, or gross vehicle weight or gross combination weight, of 10,001 pounds or more, whichever is greater; OR
- (2) Is designed or used to transport more than 8 passengers (including the driver) for compensation; OR
- (3) Is designed or used to transport more than 15 passengers, including the driver, and is not used to transport passengers for compensation; OR
- (4) Is used in transporting material found by the Secretary of Transportation to be hazardous under 49 U.S.C. 5103 and transported in a quantity requiring placarding under regulations prescribed by the Secretary under 49 CFR, subtitle B, chapter I, subchapter C.

# How to find the responsible Carrier and Correct U.S. DOT Number Side of Vehicle

In most cases, this is good for name and number. Look for a number preceded by the letters: USDOT.

The information on the side of the truck may not be the U.S. DOT number, name, or address of the responsible motor carrier.

#### **Driver Interview**

- 1. Is the vehicle leased or rented?
- 2. Who is the motor carrier responsible for this load?
- 3. Who is directing and controlling the movement of this vehicle?
- 4. Where is the motor carrier's principal place of business?

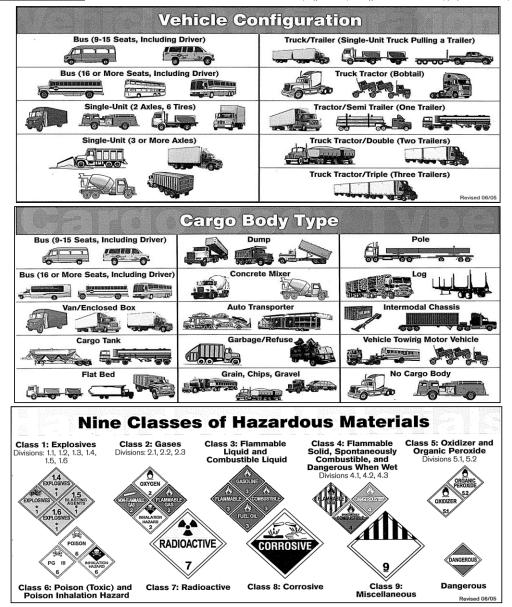
Shipping Papers provide the name of the motor carrier responsible for the load, but not the carrier's U.S. DOT number.

**Driver's Log** contains the name of the motor carrier and the city and State for the carrier's principal place of business.

Lease Agreement identifies the name of the lessee and their U.S. DOT number.

Note: Vehicle Registration: Generally good for identifying owner or registrant. Careful: This may not be the responsible carrier!

Web Site: <a href="http://safer.fmcsa.dot.gov/">http://safer.fmcsa.dot.gov/</a> is an excellent source for a motor carrier's U.S. DOT number, legal name, "doing business as" name, physical address, and phone number.



Enter the four-digit number (or name) from the Placard.

It may be on an orange panel or a white "square-on-point" panel. If no four-digit number appears on the placard, enter the Placard Name.

Enter the one- or two-digit number (with a decimal in the middle) Hazardous Materials Class Number from the bottom of the placard.

Note: Fuel or oil carried by the vehicle for its own use is NOT considered cargo and should not be reported in this section.